

## Segmented Exams/Study Materials Order Form

### Ordering Instructions:

- Place orders for AAI, AINS and AIS Packages and exam retakes by fax: **(610) 725-1019** or email: [contract@TheInstitutes.org](mailto:contract@TheInstitutes.org)
- Provide the following information on the form below:
  - Billable Account Number (A unique account number has been assigned for contract orders. All other Institutes business is charged to a different account.)
  - Name, address, daytime telephone number and e-mail address of order recipient.
  - Materials requested (item and quantity)
- Customers should allow 2 weeks for delivery of all in-stock material.

### Bill To:

Billing Account #:

\_\_\_\_\_

Organization Name: \_\_\_\_\_

\_\_\_\_\_

### Ship To:

Provide recipient's name, employer and street address (no PO Box):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Contact Information:

Recipient's email address:

\_\_\_\_\_

Recipient's daytime telephone number:

\_\_\_\_\_

Course	Edition	Description	Item	Quantity	Month of Class
<b>AAI 81 – Foundations of Insurance Production</b>					
AAI 81A	4th edition	Study Guide and Exam Package	8101P		
		Exam Retake*	8101R		
AAI 81B	4th edition	Study Guide and Exam Package	8102P		
		Exam Retake*	8102R		
AAI 81C	5th edition	Study Guide and Exam Package	8103P		
		Exam Retake*	8103R		
<b>AAI 82 – Multiple-Lines Insurance Production</b>					
AAI 82A	5th edition	Study Guide and Exam Package	8201P		
		Exam Retake*	8201R		
AAI 82B	5th edition	Study Guide and Exam Package	8202P		
		Exam Retake*	8202R		
AAI 82C	4th edition	Study Guide and Exam Package	8203P		
		Exam Retake*	8203R		
<b>AAI 83 – Agency Operations and Sales Management</b>					
AAI 83A	4th edition	Study Guide and Exam Package	8301P		
		Exam Retake*	8301R		
AAI 83B	4th edition	Study Guide and Exam Package	8302P		
		Exam Retake*	8302R		
AAI 83C	4th edition	Study Guide and Exam Package	8303P		
		Exam Retake*	8303R		

Course	Edition and Availability Date	Description	Item	Quantity	Check If Ordering New AINS Materials	Month of Class
<b>AAI 87—Agency Leadership and Strategic Alignment</b>						
AAI 87	1st edition	Study Guide and Exam Package	8701P			
		Exam Retake*	8701R			
<b>AIS 25—Delivering Insurance Services</b>						
AIS 25	4th edition	Study Guide and Exam Package	2501P			
		Exam Retake*	2501R			
<b>AINS 21—Property and Liability Insurance Principles</b>						
AINS 21A	5th edition	Study Guide and Exam Package	2101P			
		Exam Retake*	2101R			
AINS 21B	5th edition	Study Guide and Exam Package	2102P			
		Exam Retake*	2102R			
AINS 21C	5th edition	Study Guide and Exam Package	2103P			
		Exam Retake*	2103R			
<b>AINS 22—Personal Insurance</b> <i>(Examinations over new material will be available February 1, 2018)</i>						
AINS 22A	3rd edition	Study Guide and Exam Package	2201P		<input type="checkbox"/>	
	October 2017	Exam Retake*	2201R		<input type="checkbox"/>	
AINS 22B	3rd edition	Study Guide and Exam Package	2202P		<input type="checkbox"/>	
	October 2017	Exam Retake*	2202R		<input type="checkbox"/>	
AINS 22C	3rd edition	Study Guide and Exam Package	2203P		<input type="checkbox"/>	
	October 2017	Exam Retake*	2203R		<input type="checkbox"/>	
<b>AINS 23—Commercial Insurance</b> <i>(Examinations over new material will be available February 1, 2018)</i>						
AINS 23A	5th edition	Study Guide and Exam Package	2301P		<input type="checkbox"/>	
	October 2017	Exam Retake*	2301R		<input type="checkbox"/>	
AINS 23B	5th edition	Study Guide and Exam Package	2302P		<input type="checkbox"/>	
	October 2017	Exam Retake*	2302R		<input type="checkbox"/>	
AINS 23C	5th edition	Study Guide and Exam Package	2303P		<input type="checkbox"/>	
	October 2017	Exam Retake*	2303R		<input type="checkbox"/>	

\*Please Complete Student Information for Retake Exams Section

Shipping is \$15 for all ground orders under \$750. Orders over \$750 or shipped by air will be charged the actual shipping rate.

The Institutes require the following information for all students who are retaking an AAI segmented examination. For every exam retake ordered on page one, please provide student information below. Include both pages when submitting your order. Thank you.

<b>* Student Information for Exam Retake</b>		
Name of Student Retaking Exam	Student ID Number	Exam Retake